

Molemole Municipality

2015/2016 SECOND QUARTER REPORT

Vision: "A developmental people driven organisation that serves its people"

Mission: To provide essential and sustainable services in an efficient and effective manner.

1. INTRODUCTION AND BACKGROUND

The development, implementation and monitoring of a Service Delivery and Budget Implementation Plan (SDBIP) is required by the Municipal Finance Management Act (MFMA) section 69 (3) (b). Circular 13 of the National Treasury stipulates that, "the SDBIP gives effect to the Integrated Development Plan (IDP) and the budget of the municipality and will be possible if the IDP and the budget are fully aligned with each other, as required by the MFMA."

As the budget gives effect to the strategic priorities of the municipality it is important to supplement the budget and the IDP with a management and implementation plan. The SDBIP serves as the commitment by the municipality, whereby the intended objectives and projected achievements are expressed in order to ensure that desired outcomes over the long term are achieved and are implemented by the administration over the next 12 months.

The Municipal Finance Management Act (MFMA) no 56 of 2003, defines the Service Delivery Budget Implementation Plan as a detailed plan approved by the Mayor of the municipality for implementing the municipality's delivery of municipal services and its annual budget and must include the following:

- (a) Projections of each month of:
 - (i) Revenue to be collected, by source and
 - (ii) Operational and Capital expenditure, by vote;
- (b) Service delivery targets and performance indicators for each quarter

2. PURPOSE

The document presents the 2015/2016 Service Delivery and Budget Implementation Plan of the municipality drafted in compliance with the requirements of the MFMA. The performance targets set in this document lay basis for the performance contracts of all Departmental Heads and Middle Managers. It enables the Municipal Manager to monitor the performance of Senior Managers; and the community to monitor the performance of the municipality

3. LEGAL REQUIREMENTS CONSIDERED WITH THE DEVELOPMENT/DESIGN OF THE SDBIP

Section 53 1(c) (ii) of the MFMA states that the Mayor must ensure that the municipality's SDBIP is approved within 28 days after approval of the budget. Section 69(3) of the MFMA states that the Accounting Officer must no later than 14 Days after the approval of the Budget submit the draft SDBIP and Performance Agreements for the Municipal Manager and all Senior Managers to the Mayor. Sec 53 3(b) also states that the SDBIP's must be made public no later than 14 days after its approval by Council and that the Performance agreements of the Municipal Manager, Senior Managers and any other categories of officials as may be prescribed, should be made public no later than 14 days after the approval of the SDBIP.

4. REPORTING ON SDBIP

This section covers reporting on the SDBIP as a way of linking the SDBIP with the oversight and monitoring operations of the Municipal administration. Various reporting requirements are outlined in the MFMA. Both the Mayor and the Accounting Officer have clear roles to play in preparing and presenting these reports. The SDBIP provides an excellent basis for generating the reports for which MFMA requires. The reports then allow the Municipality to monitor the implementation of service delivery programs and initiatives across the Molemole municipal jurisdiction.

4.1. QUARTERLY REPORTING

Section 52 (d) of the MFMA compels the mayor to submit a report to the council on the implementation of the budget and the financial state of affairs of the municipality within 30 days of the end of each quarter. The quarterly performance projections captured in the SDBIP form the basis for the mayor's quarterly report.

4.2. MID-YEAR REPORTING

Section 72 (1) (a) of the MFMA outlines the requirements for mid-year reporting. The accounting officer is required by the 25th January of each year to assess the performance of the municipality during the first half of the year taking into account:

- (i) the monthly statements referred to in section 71 of the first half of the year
- (ii) the municipalities service delivery performance during the first half of the financial year, and the service delivery targets and performance indicators set in the service delivery and budget implementation plan;
- (iii) The past year's annual report, and progress on resolving problems identified in the annual report; and
- (iv) The performance of every municipal entity under the sole or shared control of the municipality, taking into account reports in terms of section 88 from any such entities.

Based on the outcomes of the mid-year budget and performance assessment report, an adjustments budget may be tabled if actual revenue or expenditure amounts are materially different from the projections contained in the budget or the SDBIP. The SDBIP is also a living document and may be modified based on the mid-year performance review. Thus the SDBIP remains a kind of contract that holds the Municipality accountable to the community.

4.3. ANNUAL REPORTING

Section 46 (1) of Municipal Systems Act stipulates that a municipality must prepare for each financial year a performance report reflecting

- (a) The municipality's, and any service provider's, performance during that financial year, also in comparison with targets of and with performance in the previous financial year;

- (b) The development and service delivery priorities and the performance targets set by the municipality for the following financial year; and
- (c) Measures that were or are to be taken to improve performance.

Sec 46 (2) further states that an annual performance report must form part of the municipality's annual report in terms of Chapter 12 of the MFMA.

1. CORPORATE SERVICES

5.1 ADMINISTRATION

Achievements

- Appointed a Service Provider for supply and fitting of Vastrap plate to close vehicle testing pit at Sekgose DLTC. This was in line with recommendation by Health and Safety Committee.
- Appointed a service provider for supply and delivery of plumbing materials to connect the prefab office for IEC. Department of Transport.
- Completed VPN project for linking telephone system in five (05) service points.
- Resolved 6 (out of 15) complaints received during the quarter

Challenges

- Lack of funds to implement recommendations by Department of Transport to deploy armed guards and installation of CCTV cameras at both Morebeng and Mogwadi DLTCs.

Corrective measures

- Allocate funds during adjustment budget to enable implementation.

5.2 INFORMATION AND COMMUNICATION TECHNOLOGY

Achievements

- Thirteen (13) office printers have been delivered
- Payroll printer have been delivered and allocated to Users
- Service provider for supply and delivery of Disaster Recovery Server project has been appointed, awaiting delivery of the server.
- Finalised the specifications for supply and delivery of Symantec and backup exec licences and installation of network infrastructure at Morebeng change rooms

Challenges

- Construction for Morebeng Technical building moving at a slow delaying target for installation of network infrastructure.

Corrective measures

- Recommend expediting of appointment of Service Provider to complete Morebeng Technical Building.

5.3 HUMAN RESOURCES MANAGEMENT

Achievements

- Eight (8) Secretaries trained on Minutes and report writing skills.
- Three (3) officials attended Tax training.
- One (1) councillor attending Municipal Governance programme
- Processed two (2) pension pay-outs for Mr Mohlabeng and Mr Komape who retired due to old age.
- Pension pay-outs for Late Cllr. Malebatsa paid to beneficiaries.
- One (1) Impact assessment report developed for management consumption
- Draft Employment Equity report developed for consultation processes.

Challenges

- None

Corrective measures

- None

5.4 OFFICE OF THE SPEAKER/MAYOR**Achievements**

- Successfully organized a Ward Committee Conference.
- Coordination of ward based planning consultations.
- Coordinated ward committee meetings/stipends
- Coordinated ward community feedback meeting
- Coordination of Special focus activities (16 days of activism, Candle light ceremony)

Challenges

- Ward committees reports not received on time for processing of stipends.

Corrective measures

- Councillors should submit ward committees monthly reports on time for processing of stipends.

5.5 OPERATIONS AND MAINTANANCE

Achievements

- 125 km of gravel road bladed and maintained

Challenges

- Mechanical breakdowns of plant due to limited resources.
- slow turnaround time when repairing plant from the appointed service provider

Corrective measures

- A Mechanical Service provider has been appointed to assist the mechanical artisan with major breakdowns. The appointed mechanical service provider has been requested to increase their turnaround time when repairing our plant

5.6 ROADS

Achievements

- Delivery of Grader.
- Appointment of the contractor for Madiehe Low Level Bridge.
- Appointment of Consultant for Mogwadi Internal Streets.
- Prepared roadbed, selected layer, sub-base, base layer and surfacing completed on Machaka Sekakene Road.
- Prepared roadbed and selected layer for Mohodi to thupana Phase 2.

Challenges

- Delays in Supply chain processes

Corrective measures

- Bids be evaluated and adjudicated immediately after closing date

5.7 ELECTRICITY

Achievements

- Appointment of highmast light contract
- Site established and progress is at 65%

Challenges

- Delay in supply chain process

Corrective measures

- None

2. COMMUNITY SERVICES DEPARTMENT

5.1 TRAFFIC AND LICENSING

Achievements

- Ten roadblocks were staged in the second quarter.
- 1220 drivers' licenses clients were examined.
- 1559 applications for learners' licenses were examined.
- 178 applications for motor vehicle were processed.
- 1276 application motor vehicle licensing were processed.

Challenges

None.

Corrective measures

None.

5.2 ENVIRONMENTAL MANAGEMENT

Achievements

- EPWP Environment & Culture Sector beneficiaries were appointed and went on site as per the approved implementation plan.

- A supplier for provision and delivery of street litter bins was appointed.

Challenges

- The Beautification Plan bid was recommended for re-advertisement.
- The Refurbishment of Mogwadi Landfill Site bid was recommended for re-advertisement.

Corrective measures

- All two bids will be re-advertised in the third quarter.

5.3 BASIC SERVICES PROVISION

Achievements

- None

Challenges

- The Mohodi-Maponto Cross Taxi Rank bid was recommended for re-advertisement.

Corrective measures

- Mohodi Maponto Cross Taxi Rank bid will be advertised in the third quarter.

3. LOCAL ECONOMIC DEVELOPMENT AND PLANNING

5.1 SPATIAL PLANNING

Achievements

- 100% Consideration of building plans received and considered for approval
- Appointment of service provider and project implemented
- Stakeholders consultation was done, bid has been advertised but appointment of service provider is pending

Challenges

- Audit report of facilities tender to be re-advertised
- Integrated transport plan tender to be re-advertised
- Layout plan for township establishment to be advertised
- Municipality not yet ready to implement SPLUMA

- Awaiting for supply chain processes to be completed for appointment of prospective service provider

Corrective Measures

- 4th quarter of 2015/16 financial year
- Appointment of service provider to be done in 3rd quarter

5.2 LOCAL ECONOMIC DEVELOPMENT

Achievements

- Consultation with stakeholders was done, and bid advertised but appointment of service provider is pending for implementation of youth in agriculture programme
- Terms of Reference has been developed and bid was advertised and service provider was not appointed for investment coordination and facilitation
- 1x LED forum and 3 x CWP LRC forums were held
- Bid for the project was advertised but appointment of service provider is pending for 2015/16 career expo
- Bid has been advertised and service provider has been appointed, pending is the signing of partnership agreement for capacity building of SMME

Challenges

- Appointment of prospective service providers for both Career Expo and Youth in agriculture programme were not done, awaiting the procurement processes to be completed
- None of the Investment Coordination and facilitation bidders met criteria for appointment,
- The partnership agreement not yet signed due to late submission of project plan/implementation plan by appointed service provider

Corrective measures

- Appointment of service providers for both career expo and youth in agriculture programme to be done during third quarter
- The bid for investment coordination and facilitation to be re advertised and appointment to be done during third quarter
- The partnership agreement for capacity building of SMME's will be signed in third quarter

5.3 INTEGRATED DEVELOPMENT PLANNING

Achievements.

- IDP Budget Framework was tabled on the 29th August 2015
- Strategic planning session was held on the 22 & 23 October 2015
- IDP Representative Forum coordinated

Challenges

- Information not available at the moment

Corrective measure

- To be tabled in January as per IDP Process Plan

4. FINANCE DEPARTMENT 5.1 BUDGET AND REPORTING

Achievements:

- October – December 2015 MFMA Section 71 Reports compiled and submitted to various stakeholders.
- October – December 2015 Bank Reconciliation performed timeously.
- October– December 2015 Investment Register performed with maximum return on investment as per policy.
- October – December 2015 Grant Register compiled.

Challenges:

- Section 71 Reports are still performed manually which takes time to prepare (conversely little time to review) and that affect the integrity therefore.
- Slow progress on confirmation of opening balances on Venus (no immediate availability of remote consultants re-BCX), that will affect timeous compilation of quarterly financial statements on Case ware.

Interventions:

- Accelerate learning curve on Venus software (newly upgraded Solaris V21.10) that will assist in timeous preparation of the Section 71 reports on system.
- Accelerate further training on use of Venus Solaris V21.10 (processing) and Case ware (reporting) in the preparation of the quarterly Financial Statements.

5.2 INCOME AND REVENUE MANAGEMENT

Achievements:

- Revenue is being accounted according to the required standards (GRAP 19 and 23).
- Debtors are being accounted properly on monthly basis and statements are also been issued to rate payers.
- Monies received on daily basis is being reconciled and banked as required by the MFMA.
- The municipality has implement measures to assist our indigent's rate payers to obtain all the required benefits.

Challenges:

- Low revenue collection due to non-payment of municipal services by rate payers.

Corrective measures:

- Credit control and debt collection process to be implemented effective.

5.3 EXPENDITURE

Achievements

- 3x Salary reconciliations
- 2x VAT 201 Reconciliations
- 3x Petty cash Reconciliations
- Updated Project and Retention Registers
- Creditors Reconciliations.

Challenges

- None

Corrective measures

- None

5.4 SUPPLY CHAIN MANAGEMENT

Achievements

- All bids as procurement plan were advertised
- Physical Assets verification was conducted
- Inventory count was conducted
- SCM performance report was compiled
- All assets bought were recognised in the asset register and insured with the Municipal Insurance

Challenges

- Many Bids are being re-advertised
- SCM staff are Overloaded and it makes it difficult to deal with all issues in a qualitative manner

Corrective measures

- The SCM Manager will thoroughly look at Bids documents before advertising

5. MUNICIPAL MANAGER'S OFFICE

5.1 OFFICE OF THE SPEAKER/MAYOR

Achievements

- Successfully organized a Ward Committee Conference.
- Coordination of ward based planning consultations.
- Coordinated ward committee meetings/stipends
- Coordinated ward community feedback meeting
- Coordination of Special focus activities (16 days of activism, Candle light ceremony)

Challenges

- Ward committees reports not received on time for processing of stipends.

Corrective measures

- Councillors should submit ward committees monthly reports on time for processing of stipends.

5.2 LEGAL SERVICES

Achievements

- 3 were cases instituted, 15 cases defended
- 17 Legal advises provided and documented
- 19 contracts developed and reviewed

Challenges

- Documentation for Public Participation on street trading and traffic by laws could not be located

Corrective measures

- None

5.3 COMMUNICATIONS

Achievements

- 12 radio slot for municipal events were held successfully & 2 feedback interview for World Aids Day and Mayoral Imbizo
- Newsletter was published
- Diaries and Calendars were delivered in December

Challenges

- Insufficient budget for uniform
- Delivery of loud hailer was delayed

Corrective measures

- None

5.1 INTERNAL AUDIT AND RISK MANAGEMENT

Achievements

- Developed an action plan on issues raised by the Auditor General 2014/15.
- Coordinated two (2) Audit Committee meetings.
- Coordinated two (2) Risk Management Committee meetings.
- Conducted two Performance Audit reports.

Challenges

- Late receipt of Portfolio of Evidence from departments.
- Understaffing.

Corrective measures

- Motivation for the appointment of Internal Auditor.
- Schedule for performance management activities.

The Financial Performance report of the municipality for second quarter for the financial year 2015/16:

Revenue

The three months budget for 2015/16 financial year amounts to R45 666 751 and the Actual revenue collected as at 31 December 2015 amounts to 54 867 465 (120%) compared to the proportional percentage of 100%. The 120% revenue recognized is based on accrual based accounting concept not on cash basis.

DESCRIPTION	TOTAL ANNUAL BUDGET		3 MONTHS BUDGET		3 MONTHS ACTUAL		3 MONTHS %		VARIANCE FROM 3 MONTHS		REASONS FOR VARIANCE
	R		R		R		%		R		
Revenue By Source											
Property Rates	10 866 049		2 716 512		2 704 749		100		11 763		None
Service Charges- Electricity revenue including selling of prepaid electricity	10 749 678		2 687 422		1 304 975		50		1 382 447		The budgeted amount was based on the high billing population (conventional electricity meters) from the previous environment
Service Charges-Refuse Revenue	1 534 222		383 556		384 564		100		-1 009		None
Rental of facilities and equipment	256 370		64 093		44 106		69		19 987		Department of health payment from October to December 2015 months was not received.
Interest earned- external investment	1 200 000		300 000		709 284		236		-409 284		Two short term investments matured in the second quarter.
Interest earned- outstanding debtors	4 569 726		1 142 432		782 581		69		359 851		Reduction of debtors and interest rate

Fines	954 154	238 539	124 550	52	113 989	97 of traffic fines issued not yet paid
Licence and permits	7 602 114	1 900 529	1 637 528	86	263 001	The municipality has an interruption of services at soekmekaar. The LCU system for licencing is not working.
Transfers recognized-operational	111 217 000	27 804 250	35 390 089	127	-7 585 839	None
Agency services	1 369 408	342 352	565 400	165	-223 048	Service provider appointed for removal of old water meters ,that assist availability of water
Transfers recognized - capital	31 418 576	7 854 644	10 994 406	140	-3 139 762	Most projects paid in the second quarter
Other revenue	929 708	232 427	225 233	97	7 194	None
Total Revenue (including Capital transferred)	182 667 005	45 666 751	54 867 465	120	-9 200 714	

The three months budget for 2015/16 financial year amounts to **R33 278 639**. The actual expenditure for the period ending 31 December 2015 amounts to **R27 515 547**. On average **100%** should be spent within three months of the financial year, which translates to **83%**.

DESCRIPTION	TOTAL ANNUAL BUDGET	3 MONTHS BUDGET	3 MONTHS ACTUAL	3 MONTHS %	VARIANCE FROM 3 MONTHS	REASONS FOR VARIANCE
Salaries and Allowances (including councillors)	66 055 000	16 513 750	15 621 485	94	892 265	Not all vacant posts are filled
Remuneration of Councillors	10 245 000	2 561 250	1 912 530	75	648 720	Upper limits not yet paid
Debt impairment	3 170 280	792 570	0	0	792 570	Proper provision is performed at year end
Electric Purchases	8 500 000	2 125 000	1 743 280	82	381 720	None
Contracted services	3 307 856	826 964	701 942	85	125 022	The provision for budget of security services was based on the previous contract
Depreciation & asset impairment	4 232 000	1 058 000	3 338 278	316	-2 280 278	Provision of budget was based on the new assets and excluded the existing ones. This will be addressed during adjustment budget.
Other expenditure	37 603 000	9 400 750	5 887 620	63	3 513 130	Most of the expenditure will be paid in march 2016 which is in the third quarter of the financial year.
GRAND TOTAL	133 114 557	33 278 639	27 515 547	83	5 763 092	

Payments in respect of capital projects funded internally up to 31 December 2015 amounts to R3, 159,648 against a 3 months budget of R 5,077,106, which translates to 62%.						
Payments in respect of capital projects funded by grant up to 31 December 2015 amounts to R 9,206,465 against a 3 months budget of R 7,241,932, which translates to 127%.						
Total payments of capital projects as at 31 December 2015 is R 12,366,113 against a 3 months budget of R 12,319,038, which translates to 100%.						
DESCRIPTION	TOTAL ANNUAL BUDGET	3 MONTHS BUDGET	3 MONTHS ACTUAL	3 MONTHS %	VARIANCE FROM 3 MONTHS	REASONS FOR VARIANCE
Assets from own funds	20 308 424	5 077 106	3 159 648	62	1 917 458	Slow start(Constr Holiday)
Assets from Grants and subsidies	28 967 726	7 241 932	9 206 465	127	-1 964 534	Over achievement.
TOTAL CAPITAL EXPENDITURE	49 276 150	12 319 038	12 366 113	100	-47 076	

DEPARTMENT: CORPORATE SERVICES

Key Performance Area (KPA) 6:		Municipal Transformation and Organizational Development									
Outcome 9:		Responsive, Accountable, Effective and Efficient Local Government System									
Outputs :		Implement a differentiated approach to municipal financing, planning, and support									
Strategic objectives		Ensure administrative support to municipal units through continuous institutional development and innovation.									
No	Prior area (IDP)	Project Name	Key performance indicator	Baseline	2015/16 annual target	Quarter 2 target	Actual Achievement	Reason for deviation	Progress (% to target)	Revised target	Budget Expenditure
1.	Administration	Erection of Palisade Fence at Sekgose DLTC	353m of palisade fence erected at Sekgose DLTC	135m of Palisade fence constructed in Sekgose DLTC	353m of palisade fence erected at Sekgose DLTC	Appointment of Service provider	Service Provider appointed and Site Handed over. 177 palisade fence.		100%	None	Budget R 500,000.00 Expenditure R 470,315.00
2.		Supply, installation and maintenance of Cleaning equipment & accessories.	Number of Municipal building installed with Cleaning Equipment & accessories	Inadequate Cleaning equipment & accessories	07 municipal buildings installed with Cleaning equipment & accessories	Appointment of Service provider	None	Awaiting Recommendation by Bid Committees	0%	3 rd Quarter	Budget R 272,594.00 Expenditure R 144,346

No	Priority area (IDP)	Project Name	Key performance indicator	Baseline	2015/16 annual target	Quarter 2 target	Actual Achievement	Reason for deviation	Progress (% to target)	Revised target	Budget Expenditure
3.	Administration	Annual Renewal of Software Licenses	Number of Software licenses renewed	Seven (7) Software licenses renewed for municipal systems: Venus, Payday, Microsoft, Symantec antivirus, Backup Exec, GIS and case ware.)	Seven (7) Software licenses renewed for municipal systems: Venus, Payday, Microsoft, Symantec antivirus, backup exec, GIS and case ware,	Advertisement for Microsoft Server Licenses and renewal of Venus Financial system.	Specification and advert for Symantec and backup licenses have been finalised and renewed license for Venus Financial System.	Contract for renewal of Microsoft licenses is still valid therefore specification will not be developed this financial year	100%	None	Budget R 585,000.00 Expenditure R109 723.45

4.	Information and Communication Technology	Procurement of ICT equipment	Number of ICT Equipment purchased	Total Laptops 46 Total Desktops 64 Total Server 7 Total Printers 19	17 ICT Equipment purchased (2 DR Servers, 1 payroll printer, 13 office printers, 1 Server rack with KVM console kit, 5 boxes of backup tapes)	Advertisement of ICT equipment	01 payroll printer have been delivered, Service Provider appointed for supply of DR Server (awaiting delivery.)	13 printers have been procured in the 1st quarter.	100%	None	Budget R 510,000.00 Expenditure R 368,800.00
5.		Supply and installation of ICT Network infrastructure	Number of office buildings installed with ICT Network infrastructure	Network infrastructure installed in 7 municipal buildings	Network infrastructure installed in Morebeng Technical Building		Specification for installation of network infrastructure finalised.	Project not advertised due to non-completion of Morebeng Technical building.	50%	3 rd Quarter	Budget R 70,000.00 Expenditure R 0

No	Priority area (IDP)	Project Name	Key performance indicator	Baseline	2015/16 annual target	Quarter 2 target	Actual Achievement	Reason for deviation	Progress (% to target)	Revised target	Budget Expenditure
8.	Human Resource Management		Number of employees capacitated on all identified municipal programmes	49 employees capacitated on all identified municipal programmes	40 employees capacitated on all identified municipal programmes as per workplace skills plan (WSP)	10 employees capacitated on all identified municipal programmes as per workplace skills plan (WSP)	11 Employees capacitated on identified municipal programme as per workplace skills plan (WSP) (8 Minutes and report writing and 3 VAT training)	None	100%		Budget R 500,000.00 Expenditure R 30,000.00
9.		WSP (Workplace Skills Plan) submitted to LGSETA	Number of WSP (Workplace Skills Plan) submitted to LGSETA	WSP (Workplace Skills Plan) submitted on 30 April 2015	1 WSP (Workplace Skills Plan) submitted to LGSETA by 30 April 2016	Impact assessment on Training for 2014/15	Developed Impact Assessment report	None	0%	None	Nil
10.		Development and submission of Employment Equity Report to Department of Labour (DoL)	Number of Employment Equity Reports developed and submitted	One (1) Employment Equity Report developed and submitted to DoL	One (1) Employment Equity Report developed and submitted to DoL	Draft Employment Equity Report developed	None	None	None	0%	
41.	Risk		% of	100% of	100% of	50% of	None	Awaiting	0%	41.	Risk

	Management		identified risks resolved within timeframe as specified in the risk register	risks resolved	risks resolved within the timeframe as specified in the register	risks resolved within the timeframe as specified in the register		Council approval for municipal tariffs			Management
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Project No.	Priority area (ID P)	Project Name	Key performance indicator	Baseline	2015/16 annual target	Quarter 2 target	Actual Achievement	Reason for deviation	Progress (% to target)	Revised target	Budget Expenditure
OFFICE OF THE SPEAKER											
11.			Number of Council meetings held	4 Council meetings	4 Council	1 Council and 15 Committee meetings held	01 ordinary Council 02 Special council meetings held. 25 Portfolio Committees held	None	100%	None	Nil
12.	Council and Administrative Support	Council and Council Committee Meetings	Number of Portfolio Committee meetings held	60 Portfolio Committee Meetings	60 Portfolio Committees held	03 Exco meetings coordinated	3 EXCO meeting held	None	100%	None	Nil
13.			Number of Exco meetings held	12 Exco Meeting held	03 Exco Meetings held	1x MPAC meeting held	None	Members did not quorate	0%	3 rd Quarter	Nil
14.	Public Participation programmes	Oversight Programmes	Number of MPAC meetings held Number of Public hearings held	5 MPAC meetings held 2 MPAC Public Hearings held	4 MPAC meetings held 2 MPAC Public Hearings held	1x Ward Committee training conducted No target	1 x ward committee training held	None	100%	None	Budget R400,000.00 Expenditure R264,722.00
15.	Public Participation	Ward Committee Capacity	Number of training	4 training interventions	4 training interventions conducted	25% of risks resolved	An occurrence book is	None	100%	None, Ongoing activity	R 53,372.55

16.	Risk Management	Building	interventions conducted	conducted			within the timeframe as specified in the register	kept and updated each time an incident occurs within municipal premises											None
			% of identified risks resolved within timeframe as specified in the risk register	100% of risks resolved			50% of risks resolved within the timeframe as specified in the register	Not Done											
					100% of risks resolved within the timeframe as specified in the register														

DEPARTMENT: TECHNICAL SERVICES

Basic Services & Infrastructure Planning Responsive, Accountable, Effective and Efficient Local Government System											
Key Performance Area (KPA) 2:											
Outcome 9:											
Outputs:											
<ul style="list-style-type: none"> Implement a differentiated approach to municipal financing, planning, and support Improving access to basic services Implementation of the community works programme Provision of sustainable infrastructure and basic services 											
Strategic objectives											
Project No.	Priority area (IDP)	Project Name	Key performance indicator	Baseline	2015/16 annual target	Quarter 2 target	Actual Achievement	Reason for deviation	Progress (% to target)	Revised target	Budget Expenditure
OPERATIONS AND MAINTENANCE											
17.	Roads	maintenance of roads and storm water infrastructure	Number of kilometres of gravel roads graded and storm water maintained	613 km of gravel roads	613 km of gravel roads graded and storm water maintained.	150 km of gravel roads graded and storm water maintained	278km	Breakdown on mechaneries	93%	none	--
18.	Roads	Purchase of new grader	Number of Graders procured.	3 graders available	1x Grader procured	Appointment of service provider and signing of Service Level Agreement	Grader is delivered	None	100%	None	R2 500 119.81
19.	Roads	Madikana low level bridge	Number of low level bridge constructed	Limited access at Madikana internal streets	1x low level bridge constructed at Madikana	Appointment of service provider, site handover and signing of	Project on evaluation stage	Delays in SCM processes.	0%	None	R 0.00

Key Performance Area (KPA) 2: Basic Services & Infrastructure Planning											
Outcome 9: Responsive, Accountable, Effective and Efficient Local Government System											
Outputs:											
<ul style="list-style-type: none"> Implement a differentiated approach to municipal financing, planning, and support Improving access to basic services Implementation of the community works programme 											
Strategic objectives											
Project No.	Priority area (IDP)	Project Name	Key performance indicator	Baseline	2015/16 annual target	Quarter 2 target	Actual Achievement	Reason for deviation	Progress (% to target)	Revised target	Budget Expenditure
OPERATIONS AND MAINTENANCE											
20.	Roads	Madiehe low level bridge	Number of low level bridge constructed	Limited access at Madiehe internal streets	1x low level bridge constructed at Madiehe	Appointment of service provider, site handover and signing of Service Level Agreement	Contractor appointed. Site handover and signing of SLA not done.	Delays in SCM processes.	67%	None	R 0.00
21.	Roads	Ramatjowe low level bridge	Number of low level bridge constructed	Limited access at Ramatjowe internal streets	1x low level bridge constructed at Ramatjowe	Appointment of service provider, site handover and signing of Service Level Agreement	Project on evaluation stage	Delays in SCM processes.	0%	None	R 0.00
22.	Roads	Mogwadi internal	2 km of Mogwadi	2.6 km tarred	Construction of	Appointment of	Appointment of	Re-advertisement	100%	None	R 0.00

Key Performance Area (KPA) 2: Basic Services & Infrastructure Planning											
Outcome 9: Responsive, Accountable, Effective and Efficient Local Government System											
Outputs:											
<ul style="list-style-type: none"> Implement a differentiated approach to municipal financing, planning, and support Improving access to basic services Implementation of the community works programme Provision of sustainable infrastructure and basic services 											
Strategic objectives											
Project No.	Priority area (IDP)	Project Name	Key performance indicator	Baseline	2015/16 annual target	Quarter 2 target	Actual Achievement	Reason for deviation	Progress (% to target)	Revised target	Budget Expenditure
OPERATIONS AND MAINTENANCE											
		streets	internal streets constructed		Mogwadi internal streets from gravel to tar (2 km of road tarred)	contractor and site establishment	Consultant.	of the project.			
23.	Roads	Machaka to sekakene gravel to tar road	3.1 km of Machaka to sekakene road from gravel to tar constructed	613 km gravel road	Construction of Machaka to sekakene road from gravel to tar (3,1 km of road tarred)	Prepared roadbed, selected layer and sub base	Prepared road bed, Selected Layer, sub base and base layer. Surfacing completed.	None	100%	None	R8 156 658.65
24.	Roads	Mohodi to Thupana gravel to tar road	2km of Mohodi to Thupana road from gravel to tar constructed	4.8km tarred	Construction of Mohodi to Thupana road from gravel to tar (2 km of road tarred)	Prepared roadbed, selected layer and sub base	Prepared roadbed and selected layer completed.	None	100%	None	R1 828 597.80
25.	Social	Mohodi	Complete	Palisade	Dam	Electrical	Contractor is still on earthworks for	slow progress by the contractor	0%	None	R1 709 806.20

Key Performance Area (KPA) 2: Basic Services & Infrastructure Planning									
Outcome 9: Responsive, Accountable, Effective and Efficient Local Government System									
Outputs:									
<ul style="list-style-type: none"> Implement a differentiated approach to municipal financing, planning, and support Improving access to basic services Implementation of the community works programme Provision of sustainable infrastructure and basic services 									
Strategic objectives	Baseline	2015/16 annual target	Quarter 2 target	Actual Achievement	Reason for deviation	Progress (% to target)	Revised target	Budget Expenditure	
Project No.	Project Name	Key performance indicator	OPERATIONS AND MAINTENANCE						
	facilities	Sport Complex	sport complex	Fence and ticket sales house completed	rehabilitation, electrical works, borehole drilling and elevated tank	works, lights masts and fence lights	platforms		

Key Performance Area (KPA) 2: Basic Services & Infrastructure Planning											
Outcome 9: Responsive, Accountable, Effective and Efficient Local Government System											
Outputs:											
<ul style="list-style-type: none"> Implement a differentiated approach to municipal financing, planning, and support Improving access to basic services Implementation of the community works programme 											
Strategic objectives											
<ul style="list-style-type: none"> Provision of sustainable infrastructure and basic services 											
Project No.	Priority area (IDP)	Project Name	Key performance indicator	Baseline	2015/16 annual target	Quarter 2 target	Actual Achievement	Reason for deviation	Progress (% to target)	Revised target	Budget Expenditure
ELECTRICITY											
26.	Electricity services	Upgrading Electricity network	Uninterrupted electricity supply and compliance with electricity standard.	Overloaded electricity infrastructure	Replacement of 80 rotten poles, 1500 Low Voltage conductor and 120 Low Voltage insulators	Appointment of service provider and site establishment.	Evaluation stage	Delays in the SCM process	0%	None	Budget R 1,200,000.00 Expenditure R 0.00
27.	Electricity services	High mast Lights	Provide night time security to the community.	No high mast lights at Capricorn park and Mogwadi Ext 4	2 x High mast lights constructed.	Appointment of service provider and site establishment	Service provider appointed and the project is at 65% completed	None	65%	None	Budget R 700,000.00 Expenditure R 453,583.2
28.	Electricity services	Replacement of old electricity meters	Number of electricity prepaid meters replaced	Old and incompatible prepaid meters	160 electricity meters replaced	Appointment of service provider and commencement of work.	Evaluation stage	Delays in the SCM process	0%	None	Budget R 500,000.00 Expenditure R 0.00
29.	Electricity services	Relocation of prepaid meters.	Number of electricity meters relocated	Inaccessible electricity meters	Relocated 120 electricity meters.	Appointment of service provider	Evaluation stage	Delays in the SCM process	0%	None	Budget R 1,000,000.00 Expenditure R 0.00

Key Performance Area (KPA) 2:		Basic Services & Infrastructure Planning									
Outcome 9:		Responsive, Accountable, Effective and Efficient Local Government System									
Outputs:		<ul style="list-style-type: none"> Implement a differentiated approach to municipal financing, planning, and support Improving access to basic services Implementation of the community works programme 									
Strategic objectives		<ul style="list-style-type: none"> Provision of sustainable infrastructure and basic services 									
Project No.	Priority area (IDP)	Project Name	Key performance indicator	Baseline	2015/16 annual target	Quarter 2 target	Actual Achievement	Reason for deviation	Progress (% to target)	Revised target	Budget Expenditure
ELECTRICITY											
30.	Risk Management		% of identified risks resolved within timeframe as specified in the risk register	100% of risks resolved	100% of risks resolved within the timeframe as specified in the register	and commencement of work 50% of risks resolved within the timeframe as specified in the register	Not done		0%		None

DEPARTMENT: COMMUNITY SERVICES

Key Performance Area (KPA) 2:		Basic Services Delivery									
Outcome 9:		Responsive, Accountable, Effective and Efficient Local Government System									
Outputs :		Actions supportive of the human settlement outcome									
Strategic objectives		Implement a differentiated approach to municipal financing, planning, and support									
		Provision of sustainable infrastructure and basic services									
		Provision of social amenities and promotion of healthy and safe communities									
Project No.	Priority area (IDP)	Project Name	Key performance indicator	Baseline	2015/16 annual target	Quarter 2 target	Actual Achievement	Reason for deviation	Progress (% to target)	Revised target	Budget Expenditure
TRAFFIC AND LICENSING											
31.	Traffic and Licensing	Law enforcement operations	Number of roadblocks staged within the required time frames	48 roadblocks staged	48 roadblocks staged	12 roadblocks staged	10 roadblocks staged	Insufficient personnel for staging of more roadblocks	80%	March 2016	Nil
32.	Traffic and Licensing	Management of driving licenses	Number of drivers licenses examined	6125 drivers license clients examined	100% of drivers licenses examined	100% of drivers licenses examined	All 1220 applications for drivers licenses were examined	None	100%	None	Nil
33.	Traffic and Licensing	Management of learners licenses	Number of learners licenses examined	5586 learners license clients examined	100% of learners licenses examined	100% of learners licenses examined	All 1559 applications for learners licenses were examined	None	100%	None	Nil
34.	Traffic and Licensing	Management of registration of motor vehicles	Number of vehicles registered	1046 motor vehicles registered	100% of received applications for vehicle registration processed	100% of received applications for vehicle registration processed	Applications for all 178 vehicles were processed	None	100%	None	Nil

Key Performance Area (KPA) 2:											
Basic Services Delivery											
Responsive, Accountable, Effective and Efficient Local Government System											
Outcome 9:											
Outputs :											
Strategic objectives											
Project No.	Priority area (IDP)	Project Name	Key performance indicator	Baseline	2015/16 annual target	Quarter 2 target	Actual Achievement	Reason for deviation	Progress (% to target)	Revised target	Budget Expenditure
TRAFFIC AND LICENSING											
35.	Traffic and Licensing	Management of licensing of motor vehicles	Number of vehicles licensed	6687 vehicles licensed	100% of received applications for vehicle licensing processed	100% of received applications for vehicle licensing processed	All 1276 applications for motor vehicles were processed	None	100%	None	Nil

Key Performance Area (KPA) 1:											
Municipal Transformation and Organizational Development											
Responsive, Accountable, Effective and Efficient Local Government System											
Outcome 9:											
Outputs :											
Strategic objectives											
Project No.	Priority area (IDP)	Project Name	Key performance indicator	Baseline	2015/16 annual target	Quarter 2 target	Actual Achievement	Reason for deviation	Progress (% to target)	Revised target	Budget Expenditure
ENVIRONMENTAL MANAGEMENT											
36.	Environmental Management	Beautification Plan	Percentage of implementation of beautification plan	Phase 1 of beautification plan completed at	Implementation of beautification plans at Morebeng	Advertisement and appointment of service provider	None	Appointment of service provider was not made due to recommend	0%	June 2016	Budget R250 000.00 Exp R0.00

Key Performance Area (KPA) 1: Municipal Transformation and Organizational Development											
Outcome 9: Responsive, Accountable, Effective and Efficient Local Government System											
Outputs : Implement a differentiated approach to municipal financing, planning, and support											
Strategic objectives											
Project No.	Priority area (IDP)	Project Name	Key performance indicator	Baseline	2015/16 annual target	Quarter 2 target	Actual Achievement	Reason for deviation	Progress (% to target)	Revised target	Budget Expenditure
ENVIRONMENTAL MANAGEMENT											
37.	Environmental Management	Refurbishment of Mogwadi Landfill site	Number of Landfill Sites refurbished	Mogwadi town Non compliant Landfill Site	Construction of 400m of palisade fence at Mogwadi	Advertisement and appointment of service provider	None	Appointment of service provider was not made due to recommendation for re-advertisement of bid.	0%	June 2016	Budget R500 000 Exp R0.00
38.	Environmental Management	EPWP Environment & Culture Sector	Number of jobs created	54 job opportunities created	Create 50 job opportunities	Monitoring and Contract Management	Appointed beneficiaries signed contracts and went on site as per project implementation plan (PIP)	None	100%	None	Budget R500 000 Exp R106 310
39.	Basic Services Provision	Erection of Street Litter Bins	Number of bins procured and installed	No street litter bins at Moreben g town	30 street litter bins procured and installed at Moreben g town	Advertisement and appointment of supplier	Supplier appointed	None	100%	None	Budget R100 000 Exp R0.00

Key Performance Area (KPA) 1: Municipal Transformation and Organizational Development											
Outcome 9: Responsive, Accountable, Effective and Efficient Local Government System											
Outputs : Implement a differentiated approach to municipal financing, planning, and support											
Strategic objectives											
Project No.	Priority area (IDP)	Project Name	Key performance indicator	Baseline	2015/16 annual target	Quarter 2 target	Actual Achievement	Reason for deviation	Progress (% to target)	Revised target	Budget Expenditure
ENVIRONMENTAL MANAGEMENT											
40.	Basic Services Provision	Mohodi/Maponto Cross Rank	Number of taxi ranks constructed at Mohodi/Maponto	No formal taxi structures at Mohodi/Maponto	1x constructed taxi rank at Mohodi/Maponto cross	Advertised and appointment of service provider	Tender was advertised	Appointment of service provider was not made due to recommendation for re-advertisement of bid.	50%	June 2016	Budget R600 000 Exp R0.00
41.	Risk Management		% of identified risks resolved within timeframe as specified in the risk register	100% of risks resolved	100% of risks resolved within the timeframe as specified in the register	50% of risks resolved within the timeframe as specified in the register	Not done	Awaiting Council approval for municipal tariffs	0%		

Key Performance Area (KPA) 1:											
Spatial Rationale											
Responsive, Accountable, Effective and Efficient Local Government System											
<ul style="list-style-type: none"> • Actions supportive of the human settlement outcome • Implement a differentiated approach to municipal financing, planning, and support • To Promote Orderly Development Through Integrated Spatial Planning And Land Use Management 											
Outcome 9:											
Outputs :											
Strategic objectives											
Project No.	Priority area (IDP)	Project Name	Key performance indicator	Baseline	2015/16 annual target	Quarter 2 target	Actual Achievement	Reason for deviation	Progress (% to target)	Revised target	Budget Expenditure
46.	Spatial planning	Integrate transport plan	Number of Integrated Transport Plans developed	New indicator	1x Molemole Integrated Transport Plan developed	Appointment of service provider and initiation of the project	Service provider not appointed	Tender to be re-advertised	0%	4 th quarter of 2015/16 financial year	Budget R500 000 Expenditure R0
47.	Spatial planning	Township establishment	Number of layout plans compiled for township establishment	Mogwadi park not demarcated	1x layout plan compiled for township establishment	Appointment of service provider and initiation of the project	Service provider not appointed	Tender to be re-advertised	0%	4 th quarter of 2015/16 financial year	Budget R500 000 Expenditure R0
48.	LED	Youth in agriculture programme	Number of graduates capacitated in agricultural programmes	8 Graduates appointed and currently being capacitated	5 graduates capacitated in agricultural programmes	Consult with relevant stakeholders	Stakeholders consultation was done, bid has been advertised but appointment of provider is pending	Awaiting for supply chain processes to be completed for appointment of prospective service provider	95%	Appointment of service provider to be done in 3 rd quarter	350 000.00

Key Performance Area (KPA) 1:		Spatial Rationale									
Outcome 9:		Responsive, Accountable, Effective and Efficient Local Government System									
Outputs :		<ul style="list-style-type: none"> Actions supportive of the human settlement outcome Implement a differentiated approach to municipal financing, planning, and support To Promote Orderly Development Through Integrated Spatial Planning And Land Use Management 									
Strategic objectives											
Project No.	Priority area (IDP)	Project Name	Key performance indicator	Baseline	2015/16 annual target	Quarter 2 target	Actual Achievement	Reason for deviation	Progress (% to target)	Revised target	Budget Expenditure
49.	LED	Investment coordination and facilitation	Number of partnership agreements signed Number of investor conference held	No partnership agreement No investor conference	3x partnerships agreements and 1x investor conference	Development of ToR for partnership and investor conference manager	ToR for the project has been developed	None	100%	None	350,000.00
50.		Molemole LED Forum	Number of LED forum meetings held	3x LED forum meetings held	4x LED forum meetings held	1x LED forum meeting held	1x LED forum has been held	None	100%	None	0.00
51.		Molemole CWP LRC Forum	Number of CWP LRC Forum held	11x CWP LRC Forum held	12x CWP LRC Forums held	3x CWP LRC Forums held	3x CWP LRC forums have been held	None	100%	None	0.00
52.		Career Expo	Number of Career Expo held	1x Career Expo held	1x Career expo held	Appointment of prospective service provider, signing of SLA with Service provider	Bid been advertised but appointment of service provider and signing of SLA is pending	Awaiting for supply chain processes to be completed for appointment of prospective service	90%	Appointment of service provider and signing of SLA to be done in 3 rd quarter	150,000.00

Key Performance Area (KPA) 1: Spatial Rationale											
Outcome 9: Responsive, Accountable, Effective and Efficient Local Government System											
Outputs :											
<ul style="list-style-type: none"> • Actions supportive of the human settlement outcome • Implement a differentiated approach to municipal financing, planning, and support • To Promote Orderly Development Through Integrated Spatial Planning And Land Use Management 											
Strategic objectives											
Project No.	Priority area (IDP)	Project Name	Key performance indicator	Baseline	2015/16 annual target	Quarter 2 target	Actual Achievement	Reason for deviation	Progress (% to target)	Revised target	Budget Expenditure
53.		SMME Training	Number of SMME's trained	No SMME's trained	20 SMME's trained	Advertisement and appointment of strategic partner for the project, signing of partnership agreement	Bid has been advertised but appointment of service provider and signing of partnership agreement is pending	provider awaiting for supply chain processes to be completed for appointment of prospective service provider	90%	Appointment of service provider and signing of partnership agreement to be done in 3 rd quarter	200 000.00
54.	IDP	Review of 2015/2016 IDP	Reviewed 2015/2016 IDP	Reviewed 2014/2015 IDP	Adopted and printed a credible IDP	Tabling of a three year strategic IDP Budget Framework	IDP Budget Framework was tabled on the 29 th August 2015	None	100%	None	

Key Performance Area (KPA) 6: Municipal Transformation and Organizational Development											
Outcome 9: Responsive, Accountable, Effective and Efficient Local Government System											
Outputs :											
Strategic objectives											
Project No.	Priority area (IDP)	Project Name	Key performance indicator	Baseline	2015/16 annual target	Quarter 2 target	Actual Achievement	Reason for deviation	Progress (% to target)	Revised target	Budget Expenditure
INTEGRATED DEVELOPMENT PLANNING											
55.	IDP	Strategic working sessions on the IDP and SDBIP review	Number of strategic working sessions held	4 strategic working sessions held	4 strategic sessions held	Strategic working session on drafting and finalisation of 2015/2016 IDP Analysis phase	Strategic planning session was held on the 22 & 23 October 2015	None	100%	None	
56.	IDP	Compilation of Annual Report	Approved 2014/2015 Annual Performance report and Annual Report	Approved 2013/2014 Annual Performance report and Annual report	2014/2015 Annual Report approved	Tabling of Draft Annual Report by 30 November 2015	Not done	Information not available at the moment		To be tabled in January as per IDP Process Plan	
57.	IDP	Consolidation of SDBIP	2016/17 SDBIP	2014/2015 SDBIP in place	2016/17 SDBIP developed	No target	None	None	None	None	None

58.	IDP Unit	Coordination of IDP Representative Forum meetings	Number of IDP Representative Forum coordinated	2014/15 IDP Representative Forum in place	4 X 2015/16 IDP Representative Forum coordinated	1 2015/16 IDP Representative Forum coordinated	X IDP Representative Forum coordinated	None	100%	None	
59.	Risk Management		% of identified risks resolved within timeframe as specified in the risk register	100% of risks resolved	100% of risks resolved within the timeframe as specified in the register	50% of risks resolved within the timeframe as specified in the register	2 risks were identified and not resolved	None	0%	None	

Municipal Financial Viability and Management											
Outcome 9: Responsive, Accountable, Effective and Efficient Local Government System											
Outputs 1 & 7:											
Strategic Objective											
Project No	Priority Area (IDP)	Project Name	Key Performance Indicator	Baseline	2015/16 Annual Target	Quarter 2 Targets	Actual Achievement	Reason for deviation	Progress Revised target (% to target)	Budget Expenditure	
BUDGET AND REPORTING											
60.	Financial viability	Submission of Section 71 reports	Number of Section 71 reports submitted	12x Section 71 reports submitted	12x Section 71 reports submitted	3x section 71 reports Submitted	3x section 71 reports Submitted	None	100%	None	0
61.	Financial Management	Financial Management	Number of Financial Statement submitted	4x financial statement submitted	4x financial statement submitted	1x financial statement submitted	None	Slow progress on confirmation of opening balances on Venus (no	0%	None	0

Key Performance Area (KPA) 4:											
Municipal Financial Viability and Management											
Outcome 9:											
Responsive, Accountable, Effective and Efficient Local Government System											
Outputs 1 & 7:											
<ul style="list-style-type: none"> Implement a differentiated approach to municipal financing, planning and support Administrative and financial capability 											
Strategic Objective											
<ul style="list-style-type: none"> To ensure sound and stable financial management 											
Project No	Priority Area(IDP)	Project Name	Key Performance Indicator	Baseline	2015/16 Annual Target	Quarter Targets	2 Actual Achievement	Reason for deviation	Progress (% to target)	Revised target	Budget Expenditure
62.	Financial viability	Annual Financial statements(AFS)	Fair presentation of Annual Financial Statements	AFS with a Qualified opinion by AG	AFS with an unqualified AG opinion	1 report submitted	Unqualified	immediate availability of remote consultants (re-BCX), that will affect timeous compilation of quarterly financial statements on Case ware.	100%	None	0
63.	Financial viability	Submission in year reports	MFMA compliance reports submitted	4 quarterly reports	4 quarterly reports	-	-	-	-	-	-
64.	Financial viability	Submission of Section 72 report	Number of Section 72 report submitted	1 mid-year report(s72)	1 mid-year report(s72)	-	-	-	-	-	-

Key Performance Area (KPA) 4: Municipal Financial Viability and Management											
Outcome 9: Responsive, Accountable, Effective and Efficient Local Government System											
Outputs 1 & 7: Implement a differentiated approach to municipal financing, planning and support Administrative and financial capability											
Strategic Objective: To ensure sound and stable financial management											
Project No	Priority Area (IDP)	Project Name	Key Performance Indicator	Baseline	2015/16 Annual Target	Quarter Targets	2 Actual Achievement	Reason for deviation	Progress (% to target)	Revised target	Budget Expenditure
65.	Financial viability	Submission of in year reports	Number of 2015/16 Adjustment budget compiled	1x 2014/15 Adjustment budget approved	1x 2015/16 Adjustment budget compiled & approved	-	-	-	-	-	-
66.	Financial viability	Compilation of 2015/16 budget	of 2016/17 Budget compiled	Approved 2015/2016 budget in place	2016/2017 budget compiled and approved						
67.	Financial viability	Reconciliation of bank statement	Number of Bank reconciliation compiled	12 Bank reconciliations in place	12 Bank reconciliation compiled	3x bank reconciliation	3X bank reconciliation prepared	None	100%	None	0
68.	Financial viability	Reconciliation of investment register	Number of investment registers report compiled	12 investment registers in place	12 investment registers	3x investment registers	3X investment register prepared	None	100%	None	0
69.	Financial viability	Reconciliations	Number of grant registers submitted	12 grant registers submitted	12 grant registers	3x grant registers	3 X grant register prepared	None	100%	None	0
70.	Risk Management		% of identified risks resolved within timeframe as specified in the risk register	0% of risk resolved	100% of risks resolved within the timeframe as specified in the register	50% of risks resolved within the timeframe as specified in the register	Out of 3 risks identified, 1 was resolved		33%	None	

INCOME AND REVENUE MANAGEMENT

71.	Revenue management	Revenue collection	Percentage of revenue collected	R11, 211 000	R13, 250 000	R3, 250 000	25% revenue collected	R 3 518.42 Revenue collected.	500	None	106%	None
72.	Debtors Management	Balancing of debtors Control against age analysis	Number of Reports Submitted	12 Completed Reports	12 Complete Debtors Control Reports and Ageing Analysis	3x Debtors Control Reconciliations	3x Control Reconciliations	3 X Debtors report submitted	None	None	100%	None
73.	Revenue management	Reminding customers to settle their outstanding municipal accounts	Number of Reports Submitted	New indicator	4x Notices of reminding customers to honour their payment.	1 x Notice for reminding customers to honour payments.	1 x Notice for reminding customers to honour payments.	None	None	Rate payers' submission in respect to long outstanding debts need to be considered before the implementation of credit control and debt collection.	0%	None
74.	Revenue management	Monitoring and allocation of Unallocated Deposit	Number of Reports Submitted	12 Completed Reports	12 Completed Reports	3 Unallocated Reports	3 Unallocated Reports	3 Unallocated reports reviewed	X	None	100%	None
75.	Debtors Management	Revenue Collection	Cost recovery and debtors analysis	None	Debtor's analysis and recovery report.	Specification, advertisement and appointment of the service provider	Project implementation and data analysis.	Data collected and captured on the system, indigent has been verified	None	None	100%	None

EXPENDITURE										
	Salary reconciliations	Number of Salary reports reconciled to General Ledger	12 reconciliations/reports Completed	Salary reports reconciled to General Ledger	12 Salary reports reconciled to General Ledger	3X Reconciliations Developed	3X salary Reconciliations completed	None	100%	None
76. Expenditure Management	Petty Cash reconciliations	Number of Petty Cash reconciliation	12 Petty Cash reconciliation Completed	12 Petty Cash reconciliation Reports	12 Petty Cash reconciliation Reports	3x Petty Cash Reconciliations Developed	3x Petty Cash Reconciliations Completed	None	100%	None
77. Expenditure Management	Petty Cash reconciliations	Number of Petty Cash reconciliation	12 Petty Cash reconciliation Completed	12 Petty Cash reconciliation Reports	12 Petty Cash reconciliation Reports	3x Petty Cash Reconciliations Developed	3x Petty Cash Reconciliations Completed	None	100%	None
78. Expenditure Management	VAT 201 Reconciliation	Number of VAT 201 Reconciliations submitted to SARS	6x VAT 201 Reconciliations submitted to SARS	6x VAT 201 Reconciliations submitted to SARS	6x VAT 201 Reconciliations submitted to SARS	1x VAT 201 Reconciliations submitted to SARS	2x VAT 201 Reconciliations submitted to SARS	None	100%	None
79. Expenditure Management	Project and Retention register	Updated Project and Retention register	1x updated and Retention register compiled	Updated Project and Retention register compiled	Updated Project and Retention register compiled	Updated Project and Retention register compiled	Updated Project and Retention register completed	None	100%	None
80. Expenditure Management	Creditors Reconciliation Reports	Number of Creditors Reconciliation Approved by CFO	12 Creditors Reconciliations	12 Creditors Reconciliation and 1 Annual creditors schedule balanced to GL	12 Creditors Reconciliation and 1 Annual creditors schedule balanced to GL	3x Creditors Reconciliations	3x Creditors reconciling back to the ageing analysis and GL	None	100%	None

SUPPLY CHAIN MANAGEMENT										
81. Supply Chain Management	Asset Reconciliation	Number of FAR & GL reconciliation	12x FAR & GL reconciliation	12x FAR & GL reconciliation	3x FAR & GL reconciliation	3x FAR & GL reconciliation	3x FAR & GL reconciliation	None	100%	None
82. Supply Chain Management	Asset Verification	Number of Asset Verification Reports	2 Verification Reports	2 Verification Reports	2 Verification Reports	Asset Verification Reports	Asset Verification Reports	None	100%	None
83. Supply Chain Management	Development of loose asset register and Loose asset verification	Number of loose asset register developed and Loose asset verification	New indicator	1x loose asset register developed and 2x Loose asset verification compiled	1x loose asset register developed and 2x Loose asset verification compiled	1x loose asset register developed and 1x loose asset verification compiled	1x loose asset register developed and 1x loose asset verification compiled	None	100%	None
84. Supply Chain Management	Revaluation of Assets	Approved Revaluation Report	2014/2015 Revaluation Report in place	1 Revaluation in report compiled	1 Revaluation in report compiled	1x Asset report compiled	1x Asset report compiled	None	100%	None
85. Supply Chain Management	Inventory Count	Number of Inventory Count Reports	1 Inventory Count Report	4 Inventory Count Reports compiled	Inventory Count Reports compiled	No target	No target			
86. Supply Chain Management	Procurement Plan	Approved Procurement Plan	Approved spending plan	Approved Procurement Plan	Approved Procurement Plan	1 inventory Count Reports compiled	1 inventory Count Reports compiled	None	100%	None
87. Supply Chain Management	Supplier Database management	Number of supplier database advertisements	1x database advertisement	4x database advertisements	4x database advertisements	N/A	N/A	No target	No target	No target
88. Supply Chain Management	Supplier Database management	Revised existing supplier database	Noncompliant supplier database	Compliant supplier database	Compliant supplier database	1x database advertisement	1x database advertisement	Only one supplier database and will	100%	Monthly maintenance of supplier database

Key Performance Area (KPA) 5: Good Governance and Public Participation										
97.	Legal advisory services	Number of documented Legal advisory services	Limited documentation on legal advisory services	100% of legal advises provided & documented	100% of legal advises provided & documented	17 Legal advises provided and documented	None	100%		
98.	Legal Services	Percentage of contracts developed and reviewed	46 of contracts developed and drafted as per instruction	100% of contracts developed and reviewed	100% of contracts developed and reviewed	19 contracts developed and reviewed	None	100%		
99.					Public consultation on 4x draft by-laws	Not done	Documentation for Public Participation on street trading and traffic laws could not be located	0%		March 2016

Key Performance Area (KPA) 5: Good Governance and Public Participation											
Outcome 9: Responsive, Accountable, Effective and Efficient Local Government System											
Outputs 5: Deepen democracy through a refined ward committee model											
Strategic Objective											
<ul style="list-style-type: none"> To provide communication support services, public liaison, marketing, advocacy and events management activities within molemole municipality Enhance corporate identity 											
Project No.	Priority area (IDP)	Project Name	Key performance indicator	Baseline	2015/16 annual target	Quarter 2 target	Actual Achievement	Reason for deviation	Progress (% to target)	Revised target	Budget Expenditure
COMMUNICATIONS											
100.	Communication management	Advertising and Publications of municipal activities	percentage of advertisement of municipal activities placed	6x advertisement of municipal activities placed	100% of requested municipal publications placed	100%	12 radio slot for municipal events, 2 feedback interview for world aids day and Mayoral Imbizo		100%		Expenditure 75 251.40
			Number of newsletters published.	No newsletter published in 2014/15.	2 newsletters published.	1 x newsletter published	1 newsletter published	None	100%		Expenditure 69 361.61
			Number of diaries and calendars printed	300 diaries and 800 calendars printed	300 diaries and 1000 calendars printed	Supply and delivery of diaries and calendars	Diaries and Calendars were delivered in December	None	100%		
101.	Corporate Identity	Purchase of Communication material	No of equipment and materials purchased	One audio camera, one video camera and limited branding	4 x Loud Hailers and 8 x work suites procured	Delivery of work suits and Loud Hailers	Not done	Insufficient budget for uniform, Delivery of	25%	31 March	

Key Performance Area (KPA) 5:				Good Governance and Public Participation			
Outcome 9:				Responsive, Accountable, Effective and Efficient Local Government System			
Outputs 5:				Deepen democracy through a refined ward committee model			
	and event equipment		material		loud hailers was delayed		75%

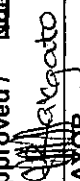
Key Performance Area (KPA) 5:				Good Governance and Public Participation			
Outcome 9:				Responsive, Accountable, Effective and Efficient Local Government System			
Outputs 5:				Deepen democracy through a refined ward committee model			
Strategic Objective				<ul style="list-style-type: none"> To protect the municipality from potential risk. To ensure reduction of fraud and corruption within the municipality To protect the municipal properties and employees against potential threats. 			

Project No.	Priority area (IDP)	Project Name	Key performance indicator	Baseline	2015/16 annual target	Quarter 2 target	Actual Achievement	Reason for deviation	Progress (% to target)	Revised target	Budget Expenditure
INTERNAL AUDIT AND RISK MANAGEMENT											
102.	Internal Audit	Action plan	% of audit queries addressed	60% of audit queries addressed	100% of Auditor General queries addressed	25% of Auditor General queries addressed	Not done	Slow progress in updating the action plan by departments.	0%	Third quarter.	OPEX
103.	Risk Management		% of identified risks resolved within timeframe as specified in the risk register	36%	100% of risks resolved within the timeframe as specified in the register	50% of risks resolved within the timeframe as specified in the register	1 Risk Committee meeting held.	None	100%	None	OPEX
104.	Risk Management		Number of Risk Management Committees	2 Risk Management Committee meeting	4 Risk Management Committee coordinated	1 Risk Management Committee	1 Audit Committee meetings held.	None	100%	None	OPEX

Key Performance Area (KPA) 5:		Good Governance and Public Participation								
Outcome 9:		Responsive, Accountable, Effective and Efficient Local Government System								
Outputs 5:		Deepen democracy through a refined ward committee model								
		coordinated	coordinated.		coordinated					
105.	Internal Audit Committee meeting	Number of Audit Committee meetings held successfully	4 Audit Committee meeting held	4 Audit Committee meeting held	1 Audit Committee meeting held	1 Performance audit report compiled and submitted to Council.	None	100%	None	OPEX
106.	Internal Audit Performance audits	Number of Performance audit reports submitted to Council	4 Performance audit report submitted to council	4 Performance audit report submitted to council	1 Performance report submitted to council	Not done	Slow progress in updating the action plan by departments.	0%	Third quarter.	OPEX
107.	Risk Management	% of identified risks resolved within timeframe as specified in the risk register	100% of risks resolved	100% of risks resolved within the timeframe as specified in the register	50% of risks resolved within the timeframe as specified in the register	None	None	0%	None	


MUNICIPAL MANAGER

25/01/2016
DATE

Approved / ~~Not-Approved~~

MAYOR

25/01/2016
DATE